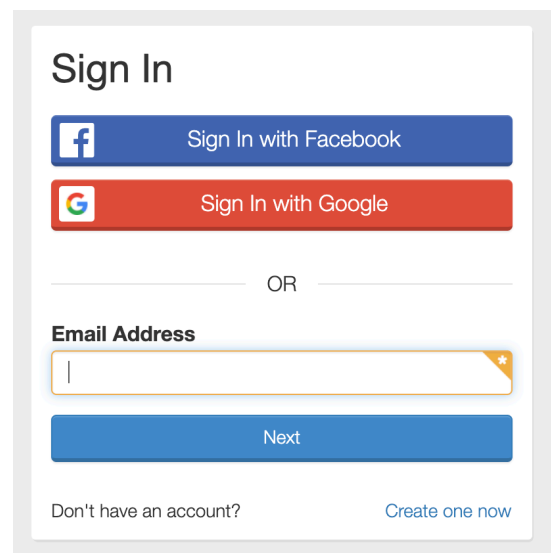
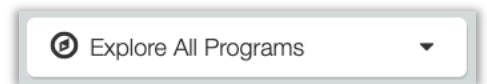


Creating Your Online Account

Our programs are transitioning to a convenient mobile-friendly online platform for registration, payments and account management. We ask you please take a few minutes to set up your profile within this system to register family members for our programs, track your schedules and manage your payment methods.

Setting up your Account Profile

1. Access the new site by browsing to our Registration Website:
<https://lakeorion.ce.eleyo.com/>
2. Select *Sign In* at the top of the screen to begin creating your profile.
3. To create a new profile, log in with Facebook or Google
-or-
select *Create One Now*.
4. When creating an account within the system, you will be required to enter your basic contact information including an email address (used for logging in) and a password. If your email address is recognized, use the *Send Forgot Password Email* to receive a password set email.
5. In order for your program administrators to see your profile, once logged in, select the *Explore all Programs* link and select the program link you are interested in registering for.
6. Once you have selected the program you would like to attend, you will be prompted to add relationships/children to your account, if applicable.

A mockup of a 'Sign In' web form. At the top is the title 'Sign In'. Below it are two buttons: a blue one with the Facebook 'f' logo and the text 'Sign In with Facebook', and a red one with the Google 'G' logo and the text 'Sign In with Google'. Below these is a horizontal line with the word 'OR' in the center. Underneath is a label 'Email Address' followed by a text input field with a small star icon on the right. Below the input field is a blue button labeled 'Next'. At the bottom, there is a link 'Don't have an account?' followed by a blue link 'Create one now'.

If you have any questions, please contact us at lori.mcgraw@lok12.org