School Drill Documentation Form

Type of Drill	Number/Schedule		
Fire		completed by December 1	1
Tornado >	Two – One drill must be o		
Safety/Security	 One drill shall the release of One drill shall near the scho 	include security measures to hazardous material. include security measures to premises.	that are appropriate to an emergency such as of a potentially dangerous individual on or eschool and local public safety on the nature
	ne of the drills must be cond not in classrooms.	ducted during a lunch or rec	cess period, or at another time when students
School: <u>Ea</u>	My Childhood	Center	
	•		
, , , , , ,	m McLean		
Date of drill: 3	/ <u>a3/a0aa</u>		Number of staff: 5
Time initiated:	[]: 00 (a.m)	p.m.) Time concluded	d:(a.m)./p.m.)
	t of the Drill (Check the appr		
□ Before schoo	/`		
□ Lunch time	☐ Assembly	□ After so	chool Other:
Remarks:			
This repo	ort is for: t to applicable drill)	Tornado dri	1 2 3 4 5 for the 2021/2022 school year ill number 1 2 for the 2021/2022 school year umber 1 2 3 for the 2021/2022 school year
Name of person c	onducting drill: TEC	sa Robinson	
)
Signature or perso	on conducting drill:	Mesakobu	Date: 3/23/203
If the drill was coo agency, official's r		ch as law enforcement, fire	department, or emergency management, list the
Agency:		Name:	Title:
			Title:
Agency:		Name:	Title:

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.

School Drill Observation Form

Congestion in hallways	Proble	ms Encountered (Check all that apply)	
Alarm not heard Network/computer problems Students unsure of proper procedures Noise impedes communications Use of personal technologies by students Students not out of sight (safety/security drill Use of personal technologies by staff Long time to evacuate building Unable to lock doors Students not serious about drill Frightened students (safety/security drill) Windows not covered Improper or unavailable supplies Confusion Doors left open Doors or exits blocked Transportation issues Interagency communication issues Interagency communication issues Interagency communication issues Interagency communication Students unaccounted for Interagency communication Students unaccounted for Windy Snow/sleet Hot (above 80 degrees) Cold (40 to 10 degrees) Plans for Improvement Additional student training Additional student training Revised emergency sprotedures Improved communication Improved commun		Congostion in hallways	Radio communication problems
Students unsure of proper procedures Weather-related problems		-	
Staff unsure of proper procedures Staff unsure of proper procedures Use of personal technologies by students Use of personal technologies by staff Unable to lock doors Students not out of sight (safety/security drill Unable to lock doors Students not serious about drill Frightened students (safety/security drill) Windows not covered Improper or unavailable supplies Confusion Doors left open Confusion Doors left open Doors left open Doors or exits blocked Transportation issues Interagency communication issues Interagency communication issues Incident command problems Other: Weather Conditions Windy Snow/sleet Hot (above 80 degrees) Cold (40 to 10 degrees) Cold (40 to 10 degrees) Improved communication Imp	_		
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Additional Comments	4dditi	onal Comments	
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