# School Drill Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Number/Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire</td>
<td>Five drills – Three must be completed by December 1</td>
</tr>
<tr>
<td>Tornado</td>
<td>Two drills – One must be completed in March</td>
</tr>
</tbody>
</table>
| Safety/Security | Three drills – One must be completed prior to December 1 and one after January 1  
- One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material.  
- One drill shall include security measures of a potentially dangerous individual on or near the school premises.  
- Seek input from the administration of the school and local public safety on the nature of the drill. |

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Lake Orion High School
Principal: Daniel Haas

Date of drill: 5/23/23  Number of students: 2190  Number of staff: 180
Time initiated: 8:20 (a.m./p.m.)  Time concluded: 8:27 (a.m./p.m.)

**Situation at Start of the Drill** (Check the appropriate box)
- [ ] Before school  [x] During class time  [ ] Passing time  [ ] After school  [ ] Recess  [ ] Lunch time  [ ] Assembly  [ ] Other:

Remarks: 

This report is for:  
(circle number next to applicable drill)

- Fire drill number 1 2 3 4 5 for the 2022/2023 school year
- Tornado drill number 1 2 0 for the 2022/2023 school year
- Safety/Security drill number 1 2 0 3 0 for the 2022/2023 school year

Name of person conducting drill: Vernon Burden
Title of person conducting drill: Assistant Principal

Signature or person conducting drill: [Signature]  Date: 5/23/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official’s name, and title.

Agency: Oakland County Sheriff's Office  Name: Joseph Tolan  Title: Deputy
Agency:  Name:  Title: 
Agency:  Name:  Title: 

Must post on the school’s website within 30 days after completing the drill.  
The form must be maintained on the school website for at least three years.