## School Drill Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Number/Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire</td>
<td>Five – Three drills must be completed by December 1</td>
</tr>
<tr>
<td>Tornado</td>
<td>Two – One drill must be completed in March</td>
</tr>
<tr>
<td>Safety/Security</td>
<td>Three – One drill must be completed prior to December 1 and one after January 1</td>
</tr>
<tr>
<td></td>
<td>• One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material.</td>
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<tr>
<td></td>
<td>• One drill shall include security measures of a potentially dangerous individual on or near the school premises.</td>
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<tr>
<td></td>
<td>• Seek input from the administration of the school and local public safety on the nature of the drill.</td>
</tr>
</tbody>
</table>

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: **LAKE ORION HIGH SCHOOL**

Principal: **STEPHEN HAWLEY**

Date of drill: **6/2/22**  Number of students: **2195**  Number of staff: **160**

Time initiated: **1:00** (a.m./p.m.)  Time concluded: **1:11** (a.m./p.m.)

### Situation at Start of the Drill (Check the appropriate box)

- [ ] Before school  
- [X] During class time  
- [ ] Passing time  
- [ ] Recess  
- [ ] Lunch time  
- [ ] Assembly  
- [ ] After school  
- [ ] Other: 

Remarks:

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This report is for:

(circle number next to applicable drill)

- Fire drill number **1 2 3 4 5** for the 2021/2022 school year
- Tornado drill number **1 2** for the 2021/2022 school year
- Safety/Security drill number **1 2 3** for the 2021/2022 school year

Name of person conducting drill: **Vernon Burden**

Title of person conducting drill: **Assistant Principal**

Signature or person conducting drill: **[Signature]**  Date: **6/2/22**

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: **OCSD**

Name: **Claudio Lopez**  Title: **Sheriff's Deputy**

Agency: 

Name: 

Title: 

Agency: 

Name: 

Title: 

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*Must post on the school’s website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.*