School Drill Documentation Form

Type of Drill	Number/Schedule				
Fire	Five drills – Three must be completed by December 1				
Tornado	Two drills – One must be completed in March				
Safety/Security	 Three drills – One must be completed prior to December 1 and one after January 1 One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material. One drill shall include security measures of a potentially dangerous individual on or near the school premises. Seek input from the administration of the school and local public safety on the nature of the drill. 				
Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.					
School: Lake O	rion High School				
Principal: Daniel Haas					
Date of drill: March 22, 2023 Number of students: 2210 Number of staff: 180					
Time initiated: 1:00 (a.m./p.m.) Time concluded: 1:06 (a.m./p.m.)					
Situation at Start of the Drill (Check the appropriate box)					
☐ Before school	ol 💢 During class time		☐ Passing time		Recess
☐ Lunch time	☐ Assembly		☐ After school		Other:
This report is for: Fire drill number 1020304050 for the 2022/2023 school year					
(circle number next to applicable drill) Tornado drill number 10 20 for the				the 2022/2023 school year	
Safety/Security drill number 102030 for the 2022/2023 school year					
Name of person conducting drill: Vernon Burden					
Title of person conducting drill: Assistant Principal					
Signature or person conducting drill: 5. 3 Date: 3/22/23					
If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.					
Agency: Oakland County Sheriff's Office Name: Joseph Tolan Title: Deputy					
Agency:		Name:		Titl	e:
Agency:	· · · · · · · · · · · · · · · · · · ·	Name:		Titl	e:

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.