School Drill Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Number/Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire</td>
<td>Five drills – Three must be completed by December 1</td>
</tr>
<tr>
<td>Tornado</td>
<td>Two drills – One must be completed in March</td>
</tr>
<tr>
<td>Safety/Security</td>
<td>Three drills – One must be completed prior to December 1 and one after January 1</td>
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<tr>
<td></td>
<td>• One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material.</td>
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<td></td>
<td>• One drill shall include security measures of a potentially dangerous individual on or near the school premises.</td>
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<td></td>
<td>• Seek input from the administration of the school and local public safety on the nature of the drill.</td>
</tr>
</tbody>
</table>

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Learning Options High School
Principal: Kristin Sliwinski

Date of drill: 12.12.2022 Number of students: 77 Number of staff: 11
Time initiated: 9:25 a.m. (a.m./p.m.) Time concluded: 9:30 a.m. (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)

- [ ] Before school
- [ ] During class time
- [ ] Passing time
- [ ] Recess
- [ ] Lunch time
- [ ] Assembly
- [ ] After school
- [ ] Other:

Remarks: ____________________________________________________________

This report is for:

- Fire drill number 12030405 for the 2022/2023 school year
- Tornado drill number 120 for the 2022/2023 school year
- Safety/Security drill number 12030 for the 2022/2023 school year

Name of person conducting drill: Kristin Sliwinski
Title of person conducting drill: Supervisor
Signature or person conducting drill: Kristin Sliwinski Date: 12.12.2022

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official’s name, and title.

Agency: __________________________ Name: __________________________ Title: __________________________
Agency: __________________________ Name: __________________________ Title: __________________________
Agency: __________________________ Name: __________________________ Title: __________________________

Must post on the school’s website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.