School Drill Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Number/Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire</td>
<td>Five drills – Three must be completed by December 1</td>
</tr>
<tr>
<td>Tornado</td>
<td>Two drills – One must be completed in March</td>
</tr>
<tr>
<td>Safety/Security</td>
<td>Three drills – One must be completed prior to December 1 and one after January 1</td>
</tr>
</tbody>
</table>
  - One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material.
  - One drill shall include security measures of a potentially dangerous individual on or near the school premises.
  - Seek input from the administration of the school and local public safety on the nature of the drill. |

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Stadium Drive Elementary

Principal: Gretchen D. Hynes

Date of drill: 9/21/22 Number of students: 468 Number of staff: 30+

Time initiated: 8:46am (a.m./p.m.) Time concluded: 8:53am (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)

- [ ] Before school
- [ ] During class time
- [x] Passing time
- [ ] After school
- [ ] Recess
- [ ] Lunch time
- [x] Assembly
- [ ] Other:

Remarks:

This report is for:
(circle number next to applicable drill)

Fire drill number 1020304050 for the 2022/2023 school year

Tornado drill number 1020 for the 2022/2023 school year

Safety/Security drill number 102030 for the 2022/2023 school year

Name of person conducting drill: Gretchen D. Hynes

Title of person conducting drill: Principal

Signature or person conducting drill: [Signature] Date: 9/21/22

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: ___________________________ Name: ___________________________ Title: ___________________________

Agency: ___________________________ Name: ___________________________ Title: ___________________________

Agency: ___________________________ Name: ___________________________ Title: ___________________________

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.