



## FERPA Disclosure and Opt-Out Form

The *Family Educational Rights and Privacy Act (FERPA)*, a Federal law, requires that Lake Orion Community Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of releasing certain directory information is to allow Lake Orion Community Schools to include this type of information, such as names and photos, in certain school publications, such as newsletters, websites, and social media postings. Examples could include photos of students on a field trip, participating in a special project, student work being publicly recognized for excellence, recognition of an award or accomplishment, etc.

If you do not want Lake Orion Community Schools to utilize this information for the described purposes above, you must notify the District in writing using this form by the end of the second week of the school year, or 10 school days after initial enrollment. If not turned in with initial enrollment documents, forms should be returned to the student's school front office, hand-carried or by mail.

This request must be submitted for any students wishing to opt-out for the current 2023-24 school year; requests from prior school years are no longer valid.

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*I do NOT give permission for the named student's work, photograph, video image, and/or recorded statements to be posted on District websites, social media pages, other electronic media, or in promotional printed literature, for the purpose of highlighting student achievement, portraying examples of educational experiences, etc.*

*Parent/Guardian Name (printed):*

\_\_\_\_\_

*Parent/Guardian Signature:* \_\_\_\_\_

*Date:* \_\_\_\_\_

*Parent/Guardian Phone Number:*

\_\_\_\_\_

*Student's Full Name (printed):*

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*Student's LOCS ID Number:*

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*Please return this form by the end of the second week of the school year, or 10 school days after initial enrollment.*

*If not turned in with initial enrollment documents, forms should be returned to the student's school front office, hand-carried or by mail.*