OHS Attendance Communication Decisions GREAT! School attendance is critical for student success. Consistent attendance Is your student going to be absent? No. Yes is optimal for rich learning. Contact the LOHS Attendance Office (patricia.humes@lok12.org or jennifer.ply@lok12.org) or (248) 693-5420, Option 1. Will your student have official documentation (e.g., doctor's note) The absence will be recorded as a Yes. that meets the criteria for an "Excused "Reported Absence" (RA) until Absence" (EA) documents have been provided and verified by attendance officials. Then, it will be adjusted to an "Excused Absence" (EA) No Contact the LO HS Attendance Office (patricia.humes@lok12.org or jennifer.ply@lok12.org) or (248) 693-5420, Option 1. Is the absence anticipated to be more Yesthan one full day? The absense will be recorded as a "Reported Absence" (RA) unless official Student should visit the LOHS Attendance documentation is provided Office, notify their teachers, and complete the appropriate form for an extended absence No No action required. Be advised that you probably will receive an AUTO MATED notification via PowerSchool regarding Is the absence for TODAY, or are you your student's absence. Parents have providing ADVANCED NOTICE for an Todav**→** the ability to adjust notification preferences. Absence will be recorded absence in the future? as an "Unexcused Absence" (UA) which is the same as a "Reported Absence" (RA) **Advanced Notice** Optional: Contact the attendance office Option 2for a "Reported Absence" (RA). If you choose not to communicate with the attendance office, the absence will be recorded as an "Unexcused Absence"(UA). According the MDE Option 1 guidelines, "Unexcused Absences" and "Reported Absences" are technically considered the same thing. Only absences that are supported by formal Regardless of the absence category (Excused, Reported, or Unexcused), students are documentation (such as a doctor's expected to make up any academic work or assignments that were missed during their note) will be categorized as "Excused" absences. In some instances, it may be difficult for the teacher to re-create a learning (EA). experience (e.g., lab experiment, group discussion, etc.). Teachers have the discretion to issue an alternative assignment to cover learning that was missed during a student's