Lake Orion High School

Online Credit Forward Information

Credit Forward courses are for students who would like to earn additional credit during the summer. Available courses are attached.

THE EDGENUITY PROGRAM

1. **Self-Directed**: Students move at the pace appropriate for their learning, repeating difficult lessons as needed and skipping those that are not needed based on pre-testing.
2. **Lake Orion Teacher Mentor**: Each student is provided with a highly qualified Lake Orion teacher mentor. The mentor helps to keep the student on track and monitors student progress through the completion of the course. Teacher mentors will communicate with students through LOHS email.
3. **Flexibility**: Students can complete the program anywhere there is access to the internet so students can work on their course off-site at any time with the exception of unit tests and the final exam.

ATTENDANCE/CREDIT POLICY

- Upon starting their course, students will be given an expected date of course completion. Student progress will be monitored throughout the course. If student progress significantly varies from the expected completion date, parents will be notified.
- As these programs are self-paced, students may finish the course earlier than expected.
- Students must take their unit tests and final assessment in person during the scheduled lab times.
- If the course is not completed in the allotted number of days, the student will earn a failing grade.

ASSESSMENT POLICY

All unit tests and the final exam must be taken at **Scripps Middle School** during the allotted lab times

COMPUTER LAB

The Computer Lab is an available work lab for all students at Scripps Middle School and is available on the dates below 8am-12pm:

June: 19, 20, 25, 26, and 27
July: 2, 3, 9, 10, 11, 16, 17, 18, 23, 24, 25, 30, and 31
August: 1, 6, 7, 8, 12, 14, 15, 16, and 19
(August 19th is the exam day and the lab hours will be 8-2)

****All unit assessments and exams must be taken in the lab as well***

TUITION

The cost is $300 per semester course (0.5 credit hours)

ENROLLMENT PROCESS

- **Complete the Enrollment Form and Online Learning Contract. Submit both to your school counselor.**
- The cut off for enrollment is June 25, 2019 and all classes must be completed by August 19, 2019, **NO EXCEPTIONS**.
- Students are not officially enrolled in requested class until payment is received.
- Students engaging in behavior prohibited by the LOHS student handbook and LOCS district policies will be dropped. **NO REFUND** will be provided.
- Students can enroll in a MAXIMUM of two Credit Forward courses.
- Students will receive additional information as to location and a schedule of open lab dates.

PAYMENT

Please make checks payable to **LOCS** (send in check with registration form) or pay via PaySchools

Questions? Contact: Kristin Sliwinski by e-mail at kristin.sliwinski@lok12.org or by phone at (248) 693-5450

Lake Orion High School

Online Credit Forward Enrollment Form

APPLICANT INFORMATION		
Student Name:	Building:	
Date of Birth:	Current Grade Level:	
Address:		
City:	State:	Zip Code:
Student Email:	Student Cell Number:	
Counselor Name:	Can Student Receive Texts?	
Does student have an IEP/504 plan? (If yes, please attach) ___ Yes ___ No		

COURSE ENROLLMENT INFORMATION
Course Title:
Total Cost = $300.00 Method of Payment: _____ Check _____ PaySchools

PARENT INFORMATION	
Parent Name:	Phone:
Parent Email:	

SIGNATURES	
Counselor:	Date:
Student:	Date:
Parent:	Date:

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FOR OFFICE USE ONLY	
Date Received:	Date Enrolled:
Student Username:	Date Student Contacted:
Student's Mentor:	Date Mentor Contacted:

Lake Orion High School

Online Learning Contract

Student Name: _____ School: _____

Please read through the following agreements and initial in the space provided:

As a student enrolled in an online course, I am aware that:

1. _____ I understand that it is my responsibility to have access to a computer with Internet connectivity while enrolled in the online learning program. I also understand that it is my responsibility to gain access to any software required for blended courses as designated by the instructor.

2. _____ I understand that unit tests and final assessments need to be taken in person during the scheduled lab times. Personal technology devices are not permitted in the lab at any time.

3. _____ I can create and maintain a study schedule without face-to-face interaction with a teacher.

4. _____ As a student, certain standards are expected of me. Appropriate use of the Internet is expected at all times. All terms are outlined in the district's Acceptable Use Policy and Student Code of Conduct.

5. _____ All course work and submission that I do may be retrieved and/or monitored by the mentor teacher at any time.

6. _____ I understand that all course work and assessments must be completed by August 18th.

7. _____ I understand that the online course(s) will be listed on my transcript. The grade assigned will be part of my record and will be included in my cumulative GPA.

8. _____ I understand that it is my responsibility to research college admissions, scholarship programs and NCAA Eligibility Center to make sure the class is acceptable.

9. _____ I understand that regardless of whether the offense is a first time offense, I may be removed from the course and/or program with a grade of "Failing".

ONLINE WAIVER SIGNATURES

Student Acknowledgment and Understanding:

- I have read, understand and acknowledge all the expectations and the policy set forth in this document. I agree to abide by the guidelines as stated.

_____ _____

Student Signature Date

Parent/Guardian Acknowledgment and Understanding:

- I have read and understand the student policy and stated expectations for my child and agree to support the Online Learning Program Student Contract.
- I understand that participation in my child's education will help determine his/her likelihood of success in the program. Therefore, I will monitor and support my student in his/her studies.
- I agree to be accessible and readily available to the mentor or online teacher to discuss my child's progress and development.
- I understand time management and attendance is vital to my student's success.
- I understand that failure to follow these policies may result in dismissal from the program.
- I agree to release Lake Orion Community Schools from providing my student with a computer and Internet connectivity in our home.
- I will provide daily access to a computer with Internet connectivity to my student, which is needed to complete the courses assigned.
- My student has read, understands and acknowledges all the expectations and the policies set forth in this document and thereby agrees to abide by the guidelines as stated.

_____ _____

Parent/Guardian Signature Date